

SONOMA COUNTY

AVIATION COMMISSION

Minutes of the November 20, 2014 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:02 a.m.

COMMISSIONERS PRESENT: Carrillo, Delaney, Hayssen (arrived at 8:04 a.m.), McCord, Smith, Starrett and Young.

APPROVAL OF MINUTES: *Smith moved with support from Starrett to approve the October 16, 2014 Aviation Commission Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 38 aircraft related complaints since the last Commission meeting. This brings the complaint year-to-date total to 287, a 64% increase over 2013. There were 3 additional complaints due to parking and hangar maintenance. There were 30 noise complaints in October compared to 5 in October 2013, a 500% increase, probably due to the reopening of runways 14/32. Stout said that the complaints did decrease during the two weeks after the reopening.

1. Paul Carboni – excessive air traffic
2. Chuck Bartley – low overflight
3. Gerry Lennox – low overflight
4. John Kat Reich – frequent, low overflights
5. John Kat Reich – loud overflight
6. Marilyn Standley – increase in loud, low overflights
7. John Kat Reich – excessive air traffic
8. John W. Havens – question regarding flight paths
9. Scott Griffin – loud jet overflights
10. Chris Kuhn – low helicopter overflight
11. Paul Frost – unidentified object
12. Anne (last name unavailable) – helicopter circling neighborhood
13. Marilee Baccich – change in flight paths
14. James Barrett – excessive jet overflights
15. Scott Griffin – loud overflight
16. Bill Foss – loud jet overflights
17. Betty Fitzpatrick – loud jet overflights
18. Marilee Baccich – loud jet overflights
19. Tanni Cordis – loud jet overflights
20. Robert Hopkins – loud jet overflights
21. Erin Cassero – loud jet overflights
22. Chris Barkley – helicopter overflight
23. Marilee Baccich – loud overflight
24. Marilee Baccich – loud overflight
25. Joy Multern – excessive air traffic
26. David Griffin – loud overflight
27. Steve Berman – helicopter overflight
28. Steve Berman – helicopter overflight
29. Myers Restaurant – loud jet overflight
30. Maralee Evans – loud jet overflight

31. Maralee Evans – loud jet overflight
32. Laura (last name unavailable) – lights at night
33. Steve Berman – helicopter overflight
34. Steve Berman – helicopter overflight
35. Joy Multern – excessive air traffic
36. Anonymous – loud jet overflights
37. Jay Alman – loud, low jet overflights
38. Dennis Tapley – excessive air traffic

B. Tower Report/Update

Robin Greisen, Tower Manager, updated the Commission on changes in IFR procedures.

Stout reported that there were 5,966 operations in September, a 10.9% decrease compared to September 2013. Year to date there were 58,056 operations compared to 59,233 in 2013, a decrease of 2%.

C. Airline Update

Stout reported that October passenger numbers were 24,527, a 14.9% increase over September 2013. Year to date passenger totals were 202,208 compared to 191,939 in 2013, a 5.4% increase.

Stout said that Surf Air will probably schedule a visit to STS in January 2015 and has expressed interest in possible service by June 2015.

D. Projects Update

- Car wash – bids are due at the Board of Supervisors by December 9, 2014. The manufacturing process will take about three months, and installation should be completed by April.
- Rubberized mulch – areas are still being identified and mulched to save water.
- Hangar assessment – Mead & Hunt has been hired to assess the hangars, beginning with the “A” and “B” category hangars, and to create a five to ten year plan for repair and maintenance. This should be completed in late spring 2015.
- Terminal remodel cost analysis – the counters and kiosks need to be reconfigured to accommodate a second air carrier.
- X-ray machine replacement – TSA replaced the X-ray machine in the screening area; the pick-up tray will be replaced with a shorter one.
- Tower roof – the roof has been replaced.

E. Runway Safety Project Update

Stout reported that a Gulf Stream 150 ran off the runway approximately 400 feet into the new safety area. There was no visible damage to the aircraft. The safety area will be smoothed out, but there was no damage to the pavement.

Stout said that the contractor is now working on punch list items, which may result in some night closures. The dispute regarding change orders will be heard by the Dispute Resolution Board next week, and a change order should go to the Board of Supervisors for approval in January or February 2015. The majority of the mitigation sites for Burke’s Goldfield flowers still need to be constructed, which should start in summer 2015.

F. Ordinance Update

The Airport Ordinance is on the Board of Supervisors' agenda Monday, November 24, 2014. The second reading is scheduled for December 2, 2014. It will become effective January 2, 2015 and should take 30 to 45 days to roll out and implement.

G. Development Standards Update

The Development Standards are on the Board of Supervisor's agenda Monday, November 24, 2014.

H. Employee Parking

The Airport is instituting a new system for issuing and tracking employee parking permits beginning January 1, 2015. Current employees will be able to trade their current parking pass for a replacement, valid for one calendar year. New passes issued after January 1, 2015 will cost \$10.00 and will be valid for one calendar year from the month of issuance.

The rental car companies need more space, and it might be possible to assign more spots in the short term parking lot.

I. RAM Aviation

Stout reported that RAM Aviation had been operating from KaiserAir without an agreement. They have submitted an application for an operating agreement, which is being reviewed.

ACTION ITEMS

There were no action items at this time.

DISCUSSION ITEMS

A. Hangar Lease Revision

Stout reported that the draft is ready for review by the sub-committee. The final draft should be ready for final Commission review at the December 2014 meeting.

NEW BUSINESS

Robin Greisen, Tower Manager, said that the FAA has drafted the Land and Hold Short Operations procedure (LAHSO) for STS and will set up a meeting to review the changes. Greisen asked if the Commission would be able to conduct a public hearing on these procedures. The Commission agreed to act as a hearing body, and it should be scheduled for the next Commission meeting.

Stout reported on the Board of Supervisors discussion of the proposed living wage ordinance. The County is still evaluating impacts and how it would be applied to those doing business with the County.

Stout said there will be a town hall meeting at 6:30 p.m. on Tuesday, November 25, 2014, in Windsor to explain the new approach procedure. Robin Greisen and other representatives from the FAA will be in attendance.

PUBLIC COMMENTS

There were no public comments at this time.

COMMISSION COMMENTS

Hayssen announced that there will be a pilot training class tonight at the Sonoma County Office of Education (SCOE) to review the runway and marking changes at STS as a result of the Runway Safety Project.

Young moved with support from Hayssen to recommend and report to the Board of Supervisors a Resolution acknowledging and honoring Jon Stout and the Airport Staff for their efforts and hard work to see the Runway Safety Improvement Project to completion and their timely communication with the public and Airport users during the project, helping to minimize delays and disruptions in the Airport operations. In addition, the Aviation Commission hereby acknowledges them on the timely completion of the project and a job well done. All Ayes. Motion Carried.

ADJOURN

Starrett moved with support from McCord to adjourn. Meeting adjourned at 9:06 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager