

SONOMA COUNTY  
AVIATION COMMISSION  
Minutes of the August 17, 2017 Meeting

**CALL TO ORDER:** Starrett called the meeting to order at 8:00 a.m.

**COMMISSIONERS PRESENT:** Ahrens, Carrillo, Delaney, McCord, Starrett and Young (arrived at 9:05 a.m.).

**APPROVAL OF MINUTES:** *Carillo moved with support from McCord to approve the June 2017, Aviation Commission Minutes. Delaney Abstained. Ahrens, Carrillo, McCord and Starrett Approved. Minutes Approved.*

**AIRPORT MANAGER'S REPORT**

**A. Complaint Update**

Stout reported that there were 110 aircraft related complaints since the last Commission meeting. In June 54% were from one caller and 7% from a second caller. In July a different caller made the most complaints at 11% of the total. Through July 2017 there were 446 noise complaints compared to 153 in 2016, an increase of 292%. Through July 2017 there were 34 general complaints compared to 20 in 2016, an increase of 70%. Since many of the general complaints are regarding parking, the new parking lot and parking lot improvements should address those issues.

Stout said that the Airport is working with a company on noise management software that would have a portal on the website for complaints and flight tracking, but not decibel levels and should launch in October.

1. Mary Selvaraj – loud, low overflights
2. Dave Oliver – commercial flights should not fly over the city
3. Rhonda Rockwood – commercial flights should not fly over the city
4. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
5. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
6. James Barrett – too many jet overflights
7. Cindy Roberts – increased loud, low air traffic
8. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
9. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
10. Don Albini – low jet overflight
11. James Barrett – increased jet air traffic over Cotati
12. James Barrett – increased jet air traffic over Cotati
13. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
14. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
15. Diane Gentile – increased air traffic over West Petaluma
16. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
17. Stephanie Tavares-Buhler – aircraft need mufflers and should stay away from the city
18. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
19. Cindy Roberts – low jet overflight
20. Marilyn Guevara – low overflight
21. Ryan Kelley – loud, low overflight
22. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
23. Cindy Roberts – loud jet overflight
24. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
25. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
26. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city

27. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
28. Don Albini – aircraft need mufflers and should stay away from the city
29. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
30. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
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36. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
37. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
38. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
39. Anonymous – aircraft circling over property
40. Dierdre Westlake – loud jet overflight
41. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
42. Shea Wells – loud overflights
43. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
44. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
45. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
46. Chuck Bartley – loud, low overflight
47. Shea Wells – loud, low jet overflight
48. Celia Lamantia – loud jet overflights
49. Celia Lamantia – loud jet overflight
50. David Griffin – loud jet overflight
51. Shea Wells – loud, low commercial overflights
52. Andrew Tchirkine – low overflight
53. Anonymous – low helicopter overflight
54. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
55. Loid Casper – jet overflight
56. Rhonda Rockwood – loud commercial overflight
57. David Oliver – loud commercial overflight
58. Celia Lamantia – loud jet overflight
59. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
60. Johanna Greenberg – loud overflights
61. Debi Mumm – low hot air balloon
62. Don Albini – low overflights
63. Michael Gable – loud, low jet overflight
64. Tom Burke – loud overflight
65. Megan Newhall – loud, low jet overflight
66. Denise McKenna – loud overflight
67. Janet Pearl – low helicopter overflight
68. Sue Zimmerman – loud overflights
69. Pamela Bransford – low helicopter overflight
70. Gwen Wright – loud, low jet overflight
71. Don Albini – low overflight
72. Shea Wells – loud, low jet overflights
73. Gwen Wright – loud, low commercial overflights
74. Don Albini – low overflights
75. James Barrett – loud overflights

76. Don Albini – low overflights
77. James Barrett – flight paths should be directed away from Cotati
78. Don Albini – low overflight
79. Shea Wells – loud, low jet overflights
80. Shea Wells – loud, low jet overflights
81. Nikki Brake – hot air balloon too low and chase vehicle blocked road
82. Anonymous – hot air balloon too low and chase vehicle blocked road
83. Shea Wells – loud, low jet overflights
84. Kirsten Veneziano – loud jet overflight
85. Laura Tighe – aircraft need mufflers and flight path should be directed away from the city
86. Debra Reis – loud commercial overflights
87. Rhonda Rockwood – loud commercial overflights
88. David Griffin – loud jet overflight
89. Dave Oliver – loud commercial overflight
90. Teresa Burris – loud commercial overflight
91. Ryan Kelley – loud commercial overflight
92. J. Beckman – loud jet overflight
93. Peter Earnshaw – loud jet overflight
94. Sylvia Ibarra – loud overflight
95. Sylvia Ibarra – loud overflight
96. Sylvia Ibarra – loud overflight
97. Sylvia Ibarra – loud overflight
98. Barbara Wolfe – low helicopter overflight
99. Carolyn and Richard Weston – increased loud, low overflights
100. Don Albini – low commercial overflight
101. Anonymous – low helicopter overflight
102. Anonymous – loud jet overflight
103. Edward Burtain – loud jet overflight
104. David Griffin – loud overflight
105. Barbara Wolfe – low overflight
106. Barbara Wolfe – low overflight
107. Alex Heim – low jet overflight
108. Lois Casper – increased loud air traffic
109. Alida Vanegmond – overflight
110. Sylvia Ibarra – loud jet overflight
111. Howard Schultz – increased air traffic
112. Shea Wells – loud, low overflights

## **B. Tower Report/Update**

Stout reported that there were 7,903 operations in May 2017 compared to 6,909 in May 2016, a 14% increase. There were 8,023 operations in June 2017 compared to 7,037 in June 2016, a 14% increase. Year to date there were 38,761 operations compared to 37,546 in 2016, a 3.2% increase.

Dave Swanson, Tower manager, said that July has been averaging 300 operations per day and that there has been a lot of evening activity. Swanson will be transferring to SFO as manager in September.

Swanson reported that there are still pilot deviations and that the Runway Safety Area Team met on July 19. Their recommendations for signage will have to be approved by the FAA.

Stout said that the Airport Layout Plan (ALP) needs to be updated before all of the RSAT changes can be made on the run-up areas and signage and potential modifications to standards obtained.

### **C. Airline Update**

Stout reported that both United and American Airlines have requested Aircraft Communications Addressing and Reporting System (ACARS), which would help their operations. The Airport is working with Rockwell Collins for a site survey for an ACARS system. A body scanner should be in operation soon and that will speed up the passenger screening process. The Airport is also working on the second phase of the sprung structure improvement (which includes installation of a sprinkler system) so that the security check point can be moved into a larger area and ultimately facilitate the terminal improvement construction project.

Stout reported that June passenger numbers were 40,383 compared to 34,955 in 2016, a 15.5% increase. July passenger numbers were 44,804 compared to 35,384 in 2016, a 26.6% increase. United has reported an increase in load factor for July. American Airlines reported that reservations for the Phoenix flight increased after adding the second flight into their reservation system and that August will probably have an 80% load factor.

Sun Country is scheduled to start service to Minneapolis next Thursday, August 24, 2017. They will be setting up the ticket counter tomorrow. United will provide ground support. Hotel costs for the crew members are extremely high, reportedly about \$400 per night, and the Airport will work with Tourism to find more reasonable alternatives.

### **D. Projects Update**

- Service Road – the bridges have been installed; the contractor is now moving fill and rock; the project should be completed by mid-September.
- Sprung Structure – the Airport is working with Mead & Hunt on the second phase, which includes fire sprinklers.
- Terminal Remodel – The FAA has agreed to fund a portion of the expansion to 28,000 square feet in the amount of \$20,000,000 starting in 2019. Mead & Hunt will evaluate incorporating the sprung structure into the final remodel.
- Hangar Roof Repair/Fall Protection – the Airport has been working with the County’s Risk Management on a fall protection plan that meets OSHA requirements for County employees. A test of the plan is scheduled for August 30<sup>th</sup>. An articulated boom lift, which will reach over the hangar, will be used to repair the roof on one set of “G” hangars. This requires three Airport staff, one person on the roof performing repairs, one person operating the boom lift and one person on the ground. Due to the cost involved, it might be necessary to put out a bid for hangar roof maintenance.
- Parking Lot – Ghilotti Construction will be awarded the bid by the Board of Supervisors on August 22. In addition to the new parking lot, upgrades in all three parking lots will include the ticket kiosk software, canopies over the kiosks and signage. Work will begin in September and should be completed by March 2018.
- Sidewalks – California Highway Construction Group will be awarded the bid by the Board of Supervisors on August 22. Sidewalks and crosswalks will be installed on the south side of Airport Boulevard, around the parking lot loop and on Flightline.
- SACMA Site – the wetland mitigation site on the Airport near Cal Fire needs improvements in order to meet on-Airport Goldfield mitigation requirements; work should begin in September with completion in October.
- Hangar Assessment – the Airport is working on bids for safety items identified in the hangar assessment report to include doors and electrical hazards; bids should be out in mid-October.
- Gate Controllers – Electronic Innovations is swapping out all the gate controllers over the next two years.

- Becker Boulevard Signage – signage will be upgraded to allow for changing tenant information as needed; a draft was included in the Commission packet.
- Tree Removal – trees by the north service road and Runway 32 approach are being scheduled for removal.
- Fencing – the Airport is anticipating a grant from the FAA to conduct the environmental review for the completion of the perimeter fencing, with two locations crossing creeks. The RFQ will be issued shortly for environmental consultation.
- Assistant Airport Manager – Steve Lange is retiring; Omar Daaboul has been temporarily promoted and will take the permanent position after Steve’s retirement is final.

**ACTION ITEMS**

There were no action items at this time.

**DISCUSSION ITEMS**

There were no discussion items at this time.

**NEW BUSINESS**

There was no new business at this time.

**PUBLIC COMMENTS**

There were no public comments at this time.

**COMMISSION COMMENTS**

McCord requested that reports on action items of the Runway Safety Area Team be added to the Aviation Commission agenda. These will be added to the Airport Manager’s report.

**ADJOURN**

*McCord moved with support from Young to adjourn. All Ayes. Meeting adjourned at 9:14 a.m.*

Respectfully submitted,

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Jon Stout, CAE, AAE  
Airport Manager