

SONOMA COUNTY  
AVIATION COMMISSION  
Minutes of the August 16, 2018 Meeting

**CALL TO ORDER:** Young called the meeting to order at 8:03 a.m.

**COMMISSIONERS PRESENT:** Ahrens, Carrillo, Delaney, Hayssen, McCord, Starrett and Young.

**APPROVAL OF MINUTES:** *Hayssen corrected the date for the next Runway Safety Action Team meeting; the correct date is June 26, 2018. Carrillo moved with support from Ahrens to approve the June 2018 Aviation Commission Minutes as corrected. Six Ayes. McCord Abstained. Motion Carried.*

**ASSISTANT AIRPORT MANAGER'S REPORT**

**A. Complaint Update**

Stout reported that there were 61 aircraft related complaints and 14 general complaints since the last Commission meeting in June. In June 2018 there were 23 aircraft related complaints compared to 70 in 2017, a decrease of 67%. Year to date there were 64 aircraft related complaints compared to 390 in 2017, a decrease of 83.6%. The drop in complaints is related to the termination of the Allegiant flights. There were 4 general complaints in June 2018 compared to 11 in 2017, a 63.6% decrease. Year to date there were 11 general complaints compared to 26 in 2017, a decrease of 57.7%.

1. Byron White – excessive loud jet overflights
2. Byron White – jet overflight
3. Charles Bartley – low overflight
4. Janet Greene – low overflight
5. John Jenkel – helicopter landed in neighboring field
6. Lorraine Hansen – loud commercial take-off
7. Phillip Williams – excessive low overflights
8. Greg Hay – loud overflight
9. Charles Lindell – loud overflight
10. Barbara Wolfe – low overflight
11. Barbara Wolfe – low overflight
12. Tracy Shaffer – low overflight
13. Susie Johnson – would like flight pattern changed
14. Heather Robinson – increased low overflights
15. Cheryl Theberge – loud overflight
16. Christine Jansen – loud, low overflight
17. Peter Hadley – increased loud overflights
18. Ann Sebastian – increased low overflights
19. Dr. Piters – helicopter overflight
20. Susan Clark – helicopter overflight
21. Steven Wyatt – increased loud overflights
22. Tanya Zaska – frequent overflights
23. Donnell Carson – loud noise, possible aircraft
24. Lois Casper – loud, low overflight
25. Sylvia Ibarra – loud, low overflight
26. Carrie – loud, low overflight
27. Don Albini – loud, low jet overflight
28. Kimberly Gale – loud, low jet overflight
29. Kim Sone – increased air traffic
30. Shae Wells – low overflight

31. Becky Holcom Smith – loud, low overflight
32. Joanne – loud, low overflight
33. Phil Ito – loud, jet overflights
34. Stephen Greek – low overflight
35. Sandra McCollum – chem trails
36. Nick Stadasi – loud overflights
37. Gina Unk – low overflights
38. Kim Sone – low jet overflight
39. Darlyn Phillips – low overflight
40. Lori Gassmann – increased air traffic
41. Jeannie McGaris-Fletcher – low overflights
42. Sandra McCollum – chem trails
43. Walter Bruszewski – loud overflights
44. Patricia Lundberg – would like flight pattern changed
45. Becky Holcum-Smith – loud overflight
46. Dennis Thompson – increased air traffic
47. Pete Trumbo – loud overflight
48. William Fitzgerald – low overflight
49. Cheryl Unk – low overflight
50. Tonya Valentine – low overflight
51. Scott Griffin – frequent jet overflights
52. Holly Trevane – low overflight
53. Holly Trevane – loud, low overflight
54. Holly Trevane – loud, low jet overflight
55. Holly Trevane – loud, low jet overflight
56. Holly Trevane – loud, low jet overflight
57. Holly Trevane – loud, low jet overflight
58. Holly Trevane – loud, low jet overflight
59. Doris Shaffer-Hall – loud, low overflight
60. Doris Shaffer-Hall – loud, low overflight
61. Holly Trevane – loud, low overflight

Stout reported that the annual noise complaint summary has not yet been completed.

### **B. Tower Report/Update**

Stout reported that there were 8,584 operations in June 2018 compared to 8,203 in June 2017, a 4.6% increase. Total operations through June 2018 were 41,186 compared to 38,761 in 2017, a 6.3% increase.

Tower Manager, Craig Lucas, reported that everything is running smoothly. Lucas added that the Tower also receives noise complaints.

### **C. Airline Update**

Stout reported that passenger numbers in June 2018 were 41,875 compared to 40,383 in June 2017, a 3.7% increase. Passenger numbers in July 2018 were 45,202 (a new peak month record) compared to 44,804 in April 2017, a 0.9% increase. Year to date passenger numbers are 245,120 compared to 226,147 for 2017, an increase of 8.4%.

Alaska Airlines has ended service at Mammoth resulting in changes in the Los Angeles flight schedule, which will arrive at Sonoma County Airport at 10:30 p.m. They are still working on replacing the Q400 with E175s by the end of the year.

In October 2018 United will have one departing flight to San Francisco and one evening arriving flight from San Francisco (down to one time per day). There is a potential for service to Denver starting in March 2019.

Sun Country will start service to Las Vegas on August 30 and has reported that 90 passengers have already booked that flight. They have had good on-time performance.

#### **D. Projects Update**

- Service Road – the notice of completion has been issued to the contractor; the Airport is still working on the last change orders in order for the FAA to close out the grant.
- Terminal – applications for supplemental funding are due to the FAA by October 31.
- Roof – the last section of the roof on this office building is nearly complete. A solar condensing unit, which draws water from the air and filters it for a drinking fountain, is being installed. Depending on the humidity level, it can produce up to 32 liters of water per day. It is being installed as a pilot on this building and, if successful, will be added to the terminal.
- Parking Lot – installation of signage is going slowly. Due to a shortage of workers, the landscaping is also proceeding slowly. PG&E will install the new transformer in October. The lights in the old parking lot will be replaced by LEDs.
- Solar – eight bids were received and four are in final review before interviews are scheduled.
- Operations Staff – there are two applicants currently in background checks for the Operations Trainee. The budget has been approved to add one more Operations Trainee and one Maintenance Worker.
- Development RFI – four proposals were received, although one was non-responsive. Two are being considered and are being sent letters requesting additional information on their proposals.

#### **E. Runway Safety Action Team (RSAT) Update**

Mead & Hunt drew up two modifications to standard, which have been submitted to the FAA. A larger sign for the run-up pad has been ordered. The FAA must approve painting.

#### **F. Town of Windsor – Development Referral**

Stout summarized the proposal by the Town of Windsor for the Shiloh Mixed Use Development. It is outside the 65 decibel contour area, and the building heights are acceptable. Solar panels would require air space review. The Commission recommended informing the project proponents that frequent and potentially loud aircraft noise in the area might be affect owners, residents and users of the project.

### **ACTION ITEMS**

#### **A. Appoint Subcommittee for Mumm Property Reuse**

Stout explained that the Airport just purchased the Mumm property and that it may be eligible for the historical register. The Airport is looking for options for re-use rather than demolition and requests that a subcommittee be appointed to research and recommend options. Stout explained that a cultural review of the property would be part of the ALP update.

*Ahrens moved with support from Carrillo to appoint Hayssen, Starrett and Young to research and recommend options for the Mumm Property. All Ayes. Motion Carried.*

### **DISCUSSION ITEMS**

There were no discussion items at this time.

## **NEW BUSINESS**

Young reported that Humboldt County airports were recently changed from a division of public works to its own department. Young suggested that the Aviation Commission appoint a subcommittee to research and review the financial and management issues if the County of Sonoma changed the Sonoma County Airport into a County Department. Stout recommended that the subcommittee meet with the airport manager of San Luis Obispo Airport, since that airport recently became its own department as well.

Delaney and Young volunteered to begin the process. This will be added as a discussion item to a future agenda.

## **PUBLIC COMMENTS**

There were no public comments at this time.

## **COMMISSION COMMENTS**

The Commission had questions regarding Airport possessory tax revenues and how those funds are distributed in the County. Stout replied that it has been several years since the Airport has received a report from the County Auditor.

*Delaney moved with support from McCord that the Aviation Commission send a request to Supervisor Gore asking him to direct the County Auditor to provide a report for the last two fiscal years showing the amount of tax revenue generated by the Airport Enterprise Fund to include aircraft assessments, possessory interest assessments and fuel taxes and how those funds are distributed throughout the County. All Ayes. Motion Carried.*

McCord suggested adding a monthly update regarding the re-alignment of the approach to 14 to the Airport Manager's report.

McCord reported that he will lead the September meeting of the District Air Response Team (DART).

## **ADJOURN**

*Delaney moved with support from McCord to adjourn. All Ayes. Meeting adjourned at 9:33 a.m.*

Respectfully submitted,

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Jon Stout  
Airport Manager