

SONOMA COUNTY
AVIATION COMMISSION
Minutes of the April 18, 2019 Meeting

CALL TO ORDER: Young called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Ahrens, Delaney, Carrillo, Hayssen, Starrett and Young.

APPROVAL OF MINUTES: *Hayssen moved with support from Ahrens to approve the March 21, 2019 Aviation Commission Minutes. Ayes: Ahrens, Delaney, Carrillo, Hayssen and Young; Abstained: Starrett. Motion Carried.*

AIRPORT MANAGER REPORT:

A. Complaint Update

Stout reported that there were 16 aircraft-related complaints and 1 general complaint since the last Commission meeting in March 2019.

1. Andre Tchirkine – incorrect flightpath
2. Barbara Wolfe – loud, low overflight
3. Barbara Wolfe – loud flight
4. Paula Pietromonaco – low overflight
5. Kelly Germolous – loud, low overflight
6. Kelly Germolous – loud, low overflight
7. David Griffin – loud overflights
8. Kelly Germolous – loud, low overflights
9. Laura Willoughbee – loud, low overflight
10. Kelly Germolous – loud, low overflight
11. Gerry Schultz – loud, low overflight
12. William Foss – loud overflight
13. Kathryn Henderson – loud overflights
14. David Griffin – loud overflights
15. David Griffin – loud, low overflights
16. David Griffin – loud overflights

The 2017 Annual Complaint Summary was included in the Commission packet. The 2018 summary should be available for the May 2019 meeting. In February there were 6 complaints compared to 10 complaints in February 2018, which is a 40% decrease. In March there were 10 complaints compared to 5 complaints in March 2018, an increase of 100%. Year to date there were 22 complaints compared to 19 complaints in 2018, a 15% increase.

B. Tower Report/Update

There were 5,035 operations in February 2019 compared to 6,641 in 2018, a 21% decrease.

Craig Lucas, Tower Manager, said there were no changes to report. Lucas thanked the Airport for cleaning up the grounds.

C. Airline Update

Passenger numbers in March were 32,712 compared to 31,484 in March 2018, an increase of 3.9%. Year to date passenger numbers were 87,140 compared to 85,602 in 2018, a 1.8% increase.

Alaska Airlines is replacing the Bombardier Q400 with the Embraer 175, which can be perceived as louder due to its slightly higher pitch.

Stout reported that the American Airlines station manager informed him that the Santa Rosa/Phoenix flight is their second most profitable route in PHX. The Dallas flight, which starts on June 6, is booking well. The LAX flight, which starts on May 3, is booking slower than expected.

Stout said that the United flight to Denver is frequently overbooked, which may support a larger aircraft in the future.

Daaboul will attend the Airline Jumpstart conference in June. Meetings have been scheduled with the following airlines: Contour Air, Air Canada, West Jet, Alaska Airlines, Sun Country, Hawaiian Airlines and Southwest Airlines. Contour Airlines flies regional jets and may provide opportunities for service to Southern California or Las Vegas. Jet Suite X is a scheduled charter operator, which would operate out of one of the FBO's.

D. Projects Update

- Tent expansion and terminal project – the Airport is working with Purchasing to release the bid documents for the tent construction; the terminal CMAR RFQ will follow that by about two weeks. The Airport applied to the FAA last fall for supplemental grant funds next year. It is possible funds will be released in April of this year. Plans need to be submitted for permits this year before building codes change on January 1, 2020.
- Boom lift – the Airport purchased a boom lift with an articulating arm so that maintenance staff can work on hangar roofs while meeting safety requirements.
- Annual emergency tabletop exercise – the annual emergency tabletop exercise was on April 17. Matt Yeager, Airport Operations Supervisor, and Omar Daaboul, Airport Assistant Manager, led the exercise, which was very informative and well presented. Questions from the audience were useful in pointing out areas that need improvement. Andrew McLean, Sonoma Fire, remarked that the exercise was very informative and that he was able to make notes to improve some areas of communication.
- Consolidated Rental Car Facility (ConRAC) Charge – Stout gave a preview of the Power Point scheduled to be presented to the Board of Supervisors on April 30. It will provide both the justification for the ConRAC and an overview of the design status for the terminal expansion. The Commission offered comments and suggestions on the presentation.

E. Runway Safety Action Team (RSAT) Update

Stout reported on the meeting with the FAA regarding Runway Incursion Mitigation (RIM) procedures for Runway 20. The ALP is in the process of being updated. It will provide detail of the geometry of the area and options to address the RIM issues. After the RIM options have been approved by the FAA, the Airport will seek user input on the final recommendations. The Commission will be asked to review options. There is an issue with elevation of Taxiway Alpha, which may require grade changes as Runway 20 is approximately 5 ½ feet higher.

F. Runway Approaches

Stout reported that he had met with Mead & Hunt to work on the forms and process to request approach changes. Those should be completed and submitted to the FAA within the next 60 days.

Hayssen pointed out that the current approach creates more noise to the populated areas than a straight-in approach.

ACTION ITEMS

A. Establish FY 19/20 Meeting Calendar

Scott moved with support from Delaney to establish the following Aviation Commission meeting dates for Fiscal Year 19/20 unless otherwise needed: July 18, 2019; August 15, 2019; September 19, 2019; October 17, 2019, November 21, 2019; December 19, 2019; January 16, 2020; February 20, 2020; March 19, 2020; April 16, 2020; May 21, 2020; and June 18, 2020. All Ayes. Motion Carried.

B. Selection of 19/20 Chair and Vice Chair

Scott moved with support from Carrillo to appoint Young as Chair and Hayssen as Vice Chair for Fiscal Year 19/20. All Ayes. Motion Carried.

DISCUSSION ITEMS

A. Airport Department Structure Update

Young and Delaney reported on their meeting with the San Luis Obispo Airport Manager. After discussion the Commission requested Airport staff to create a list showing both positive and negative effects if the Airport became a department reporting directly to the Board of Supervisors and/or the County Administrator. This item will continue as a discussion item at the next meeting.

NEW BUSINESS

There was no new business at this time.

COMMISSION COMMENTS

There were no Commission comments at this time.

ADJOURN

Delaney moved with support from Hayssen to adjourn. All Ayes. Meeting adjourned at 9:20 a.m.

Respectfully submitted,

Jon Stout
Airport Manager