

# SONOMA COUNTY AVIATION COMMISSION

## Minutes of the May 17, 2012 Meeting

**CALL TO ORDER:** Chair Young called the meeting to order at 8:00 a.m.

**COMMISSIONERS PRESENT:** Carrillo, Hayssen, McCord, Starrett and Young.

**APPROVAL OF MINUTES:** *Hayssen moved with support from Starrett to approve the March 2012 Aviation Commission Minutes. All Ayes. Motion Carried.*

### **INTRODUCTION OF NEW COMMISSIONER**

Stout introduced Jim McCord, Aviation Commissioner for District One.

### **AIRPORT MANAGER'S REPORT**

#### **A. Complaint Update**

Stout reported that there were 23 aircraft related complaints since the March 2012 meeting and one complaint regarding lack of signage for the rental car returns.

1. Herb Steiner – aircraft doing stunts
2. Mona (no last name) – increase air traffic and complaint about flight paths
3. Judy Haas – aircraft circling low
4. David Griffen – loud jet overflight
5. Warren White – low overflight
6. Sandra Pardi – low overflights
7. Mary Hardeman – loud jet overflight
8. Sue Malin – aircraft circling low and doing maneuvers
9. Sue Malin – aircraft doing maneuvers
10. Anonymous – aircraft circling
11. Leslie (no last name) aircraft circling; wants pilot notified immediately
12. Tara Martinelli – aircraft doing stunts
13. Jennifer Kruszyuski – aircraft flying in the area
14. Rob Walling – aircraft doing stunts
15. Valerie Furness – aircraft flying in the area
16. Jane Kestler – increased air traffic
17. Sam Diamond – aircraft circling
18. Leslie Teague – loud overflights
19. Barbra Wolfe – low overflight
20. Ernie Veniegas – helicopter hovering over home
21. Sandi LaMantia – aircraft landing
22. Kim Henderson – loud jet taking off
23. George Tuttle – loud jet taking off

#### **B. Tower Report**

Allie Metcalf, Tower manager, was not present. Stout reported that operations increased 5% year to date over 2011 and that 2011 showed an 8.98% increase over 2010.

**C. Airline Update**

Stout reported that passenger numbers for Alaska Airlines/Horizon Air showed a decrease in March of 1.3%, but an increase in April of 2.9%. Passenger numbers for 2012 are up 2.2% over 2011.

Stout invited the Aviation Commissioners to attend the June 4, 2012, launch for the San Diego service, which is replacing the Las Vegas flight. In addition a third seasonal Los Angeles flight will be added.

Stout reported on the Western Airport Conference, which was held in April 2012. Frontier Airlines is still interested, but not yet ready make any plans to operate at Sonoma County Airport.

In June Stout will attend the Jumpstart Conference and will meet with United Airlines as well as some new airline companies.

**D. Projects Update**

- Mowing is underway at this time.
- Airport staff will be working on painting two hangar units this summer.
- Two extra help employees have been hired for the summer.
- Birds have again become a problem, and efforts will be made to prevent their access to hangars.

**E. EA/EIR Update**

Stout reported that the service road issue has been resolved and will require two bridges to cross the creek at an estimated cost of \$4 million for construction and mitigation. Stout also reported on the additional mitigation areas and costs required for the project. The NEPA document should be completed by the end of June 2012.

The Airport is making progress on land acquisition.

**F. Auto Gas Update**

Joshua Hochberg, owner of Sonoma Jet Center, reported that the auto gas pump is currently offline until County Weights and Measures' requirements have been met.

**G. Minimum Standards**

Stout said that meetings of the Minimum Standards subcommittee have started. The subcommittee for Rules and Regulations are next and then the Commercial Vehicle Ordinance (CVO). The plan is to complete all three by the end of 2012.

**ACTION ITEMS**

**A. Establish 12/13 Meeting Schedule**

*Starrett moved with support from Carrillo to establish the following dates for the fiscal year 12/13 Aviation Commission meetings (all meetings are held at 8:00 a.m.)*

*July 19, 2012*

*August 16, 2012*

*September 20, 2012*

*October 18, 2012*

*November 15, 2012*

December 20, 2012

January 17, 2013

February 21, 2013

March 21, 2013

April 18, 2013

May 16, 2013

June 20, 2013

**All Ayes. Motion Carried.**

#### **B. Selection of 12/13 Chair and Vice Chair**

***Carrillo moved with support from Starrett to reappoint Young as Chair and Hayssen as Vice Chair for fiscal year 12/13. All Ayes. Motion Carried.***

#### **DISCUSSION ITEMS**

Stout presented a Power Point on suggestions to enhance the Airport by the Redwood Arts Council, which include:

- Enhance the arrival area
  - Paint the south hold room exterior wall
  - Move the Snoopy statue
  - Partner with Luther Burbank gardens to put plants along the fence
  - Install a “Welcome to Sonoma County” sign
  - Install a sculpture
- Enhance the terminal and hold room
  - Rotate ads
  - Add more photos to the FIDS
  - Add new pictures to the hold room
  - Put banners on poles outside
  - Improve the pet relief area

The executive director of the Arts Council approached the Airport with these ideas, and the Arts Council will pay for art improvements. They would like to paint the Air Traffic Control Tower, but this is probably not feasible at this time. It will probably take two years to complete these plans.

#### **NEW BUSINESS**

There was no new business at this time. The annual Brown Act information was included in the packet, and Stout will provide additional information to McCord.

#### **PUBLIC COMMENTS**

Chad Simmons, Dragonfly Aviation employee, congratulated McCord on his appointment to the Aviation Commission.

Simmons also wanted more information regarding Dragonfly Aviation and its options. Stout explained that all conversations must be with legal counsel. Simmons also had questions regarding the Airport policy on issuing new AOA badges to Dragonfly employees and customers. Stout replied that there is currently a hold on new AOA badges for Dragonfly sponsored individuals.

Rob Clark, owner of North Coast Air, commented on the private pilot ground school classes; the second session was successful with 18 people, and the summer session will be starting soon.

**COMMISSION COMMENTS**

Hayssen reported on the classes recently held in the Airport Conference Room, which was very well attended. Hayssen said it looks like the Santa Rosa Junior College will be dropping the aeronautics program.

**ADDITIONAL ANNOUNCEMENTS**

Stout announced the EAA 50<sup>th</sup> anniversary celebration scheduled for Saturday May 19.

Stout also reported that applications for War Bird rides and flight instruction and for an avionics shop have been submitted; both will operate at Sonoma Jet Center.

**ADJOURN**

*McCord moved with support from Starrett to adjourn. Meeting adjourned at 9:02 a.m.*

Respectfully submitted,

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Jon Stout, CAE, AAE  
Airport Manager