

SONOMA COUNTY AVIATION COMMISSION

Minutes of the June 21, 2012 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Carrillo, Delaney (arrived at 8:04 am), McCord, Smith, Starrett and Young.

APPROVAL OF MINUTES: *McCord moved with support from Carrillo to approve the March 2012 Aviation Commission Minutes. 5 Ayes, 1 Abstention (Smith). Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 22 aircraft related complaints since the May 2012 meeting and two complaints regarding parking.

1. David Griffin – jet overflight
2. Rich (no last name) – low overflight
3. Connie Dole – Horizon Air low overflight
4. Mike Grover – low jet overflight
5. Connie Dole – low jet overflight
6. Connie Dole – low jet overflight
7. Connie Dole – low overflight
8. Scott Griffin – low overflight
9. Johnny King – helicopter circling
10. Mike Grover – Horizon Air low overflight
11. Scott Griffin – loud jet overflight
12. Kim Henderson – loud jet overflight
13. Kim Henderson – loud jet overflight
14. Paul LeBrett – low military overflight
15. Kevin Scanlon – low military overflight
16. Cynthia Sumayoa – low military overflight
17. Kim Henderson – loud jet overflight
18. Kim Henderson – loud jet overflight
19. Janice sharp – helicopter circling low
20. Jeff Hudson – helicopter circling low
21. Scott Griffin – loud jet overflight
22. Karl Bastian – increase in air traffic

Stout said that the annual report is ready to send to the printer.

Other Complaints

1. Akins – malfunctioning parking equipment
2. Anderson – parking equipment problems

Stout explained that the parking control systems are aging. A contract amendment is in process and will include upgraded software, an additional exit lane from the long term lot and awnings over the exit lanes. The new software will include a 24-hour monitoring and call center so that the gate can be

opened remotely if necessary. It is anticipated that the contract will go to the Board of Supervisors for approval in August so that work can begin in September 2012. These improvements should address the complaints received relating to the parking lot and its system.

B. Tower Report

Allie Metcalf, Tower manager, was not present. Stout reported that year-to-date operations were up 4.3% over 2011.

C. Airline Update

Stout reported on the Jumpstart Conference. Visionaire cancelled, but meetings were held with four airlines. United is interested in service to Denver and encouraged a meeting with Skywest, their contract carrier. As a result, Stout is planning to meet Sky West to discuss use of the Small Community Air Service grant for east bound service. Surf Air is not flying yet, but it is an on demand air taxi/charter service that would run through one of the FBO's. Seaport is currently bidding on essential air service markets with a goal to use the Sacramento Airport as a core for California connections. Allegiant is still interested in the Sonoma County market, possibly for service to Hawaii.

Horizon Air passenger numbers for May 2012 were down 1.6% from 2011, possibly due to cancellation of the Las Vegas flights. However, the additional Los Angeles flight will probably result in increased passenger numbers for June.

Stout said that based on the May passenger numbers, the millionth passenger will probably be on a July flight. The Airport will plan an event and notify the Commission.

D. Projects Update

Stout reported that the operation's staff is losing one employee due to retirement and that another is out on worker's comp. In order to catch up on projects, the Airport is hiring a second extra help employee and using contractors where possible.

- Security System – the contractor is working on the punch list; the cameras still need extra work, and the hold room door alarm needs adjustment.
- Hangar painting has been added to the summer project list.
- The Airport is currently getting bids to create a 50-space gravel parking lot in the field next to the administrative building to accommodate overflow parking for rental car returns.
- The Airport is getting estimates to repair and seal the roofs on hangar categories A and B on Apron D.

E. EA/EIR Update

Stout explained that the forecasts used in the draft EA provided to the FAA are now out of date and that rather than rewriting the document, the Airport is working on an addendum showing there are no significant impacts based on current forecasts.

U.S. Fish and Wildlife is requiring a 3 to 1 mitigation for endangered wetland flowers, even though no endangered flowers are in the wetlands impacted for the runway project. Stout said 13.8 acres are needed and that no mitigation bank has that many acres available. It might be possible to purchase acreage already started by a developer and buy additional acreage

The Airport is completing a Memorandum of Understanding (MOU) with a property owner for riparian habitat restoration on Mark West Creek/Laguna. The Water Agency is the lead agency on the project, and the Airport will contract with them for the mitigation.

F. Auto Gas Update

Stout reported that Sonoma Jet Center is still working on a mechanism to meet the requirements of Weights and Measures. Julia Hochberg, vice president of Sonoma Jet Center, said there should be a solution in the next few weeks.

G. Minimum Standards

Stout reported that two meetings have been held and there should be a draft for Commission review by the end of the summer.

H. SWAAAE

Stout said that the Airport is hosting the South West Chapter of the American Association of Airport Executives (SWAAAE) July 22 – 25, 2012. Aviation Commissioners are invited to attend.

ACTION ITEMS

There were no action items at this time.

DISCUSSION ITEMS

There were no discussion items at this time.

NEW BUSINESS

Delaney requested an update on the Dragonfly Aviation matter, and Stout replied that legal counsel had extended the deadline to either vacate or sell to July 31, 2012.

Delaney gave an update on the Wings Over Wine Country Air Show plans.

PUBLIC COMMENTS

There were no public comments at this time.

COMMISSION COMMENTS

There were no commission comments at this time.

ADDITIONAL ANNOUNCEMENTS

Stout reported that the Board of Supervisors had awarded the EAA a Gold Resolution honoring the EAA's 50th anniversary.

ADJOURN

McCord moved with support from Smith to adjourn. Meeting adjourned at 9:40 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager