

# SONOMA COUNTY AVIATION COMMISSION

Minutes of the April 16, 2009 Meeting

**CALL TO ORDER:** Chair Young called the meeting to order at 8:00 a.m.

**COMMISSIONERS PRESENT:** Hayssen, Smith, Starrett, Walters and Young.

**APPROVAL OF MINUTES:** *Walters moved with support from Hayssen to approve the March 2009 minutes Commission Meeting Minutes. All Ayes. Motion Carried.*

## **AIRPORT MANAGER'S REPORT**

### **A. Complaint Update**

Stout reported that there were 9 complaints since the March 2009 meeting.

1. Robert Russell – low flying helicopter
2. Nancy Nereo – 3 old military aircraft too close together
3. Scott Griffin – loud, low jet overflight
4. Scott Griffin – Horizon Air is too loud
5. Scott Griffin – loud jet overflight
6. Scott Griffin – loud jet overflight
7. Gary Christiansen – helicopter circling overhead
8. Don Halden – jet overflight
9. Marc LaMantia – too many helicopter overflights, and Horizon should fly a different pattern

The 2008 Complaint Summary is complete and is at the printer.

### **B. Tower Report**

Steve Miller, tower manager, introduced Greg Newman who is the acting frontline supervisor for the tower. He also reported that everything is going well.

### **C. Airline Update**

Stout reported that Horizon Air continues to do well although March 2009 passenger loads were down 3% from last year, probably due to the timing of spring break and of Easter.

### **D. EIR/EA Update**

Stout said the response to the FAA on their comments regarding the scope of work has been completed and sent to the FAA.

### **E. Projects Update**

Stout reported on the following projects:

- Apron "A" Overlay – there will be a pre-construction meeting on April 27; the project is scheduled to start in mid-May and will be complete by the Air Show. FEDCO was awarded the project. The Airport will work with the 99's to paint and certify a Compass Rose after the overlay has been completed.

- Terminal Renovation – bids are due April 22, 2009. Since the FAA grant is included in the economic stimulus funds, there is a 10-day requirement to notice the contractor and a 30-day requirement to begin the project after receipt of the grant.
- Irrigation – in order to conserve water and meet water use restrictions, the Airport will remove all lawns except in front of the terminal and in the picnic area by the firehouse. The Airport has taken advantage of a grant through the Water Agency to install “smart” controllers, which are satellite and weather controlled.
- Request for Proposals – the Airport has issued an RFP for Airline Services Consultants, which are due May 1, 2009 by 3 p.m.
- Request for Qualifications – the Airport has issued an RFQ for Airport Consulting Engineering Services, which are due May 8, 2009 by 3 p.m. There will be a separate RFQ for the new terminal at a later date.
- Runway Sweeper – the bid for the new sweeper has been awarded for a Schwarze A7000 sweeper at a cost of \$182,140.00; 95% of the cost will be covered by an FAA grant.
- Airport Fire Exercise – the Airport’s tri-annual exercise to test emergency planning will be held this afternoon. Participants will include Rincon Valley Fire, Sonoma County Emergency Services, the City of Santa Rosa Emergency Services, the Red Cross, Bell’s Ambulance, the Forestville and Town of Windsor Emergency Services. And a therapy dog group. Local hospitals have been notified of the exercise. Rincon Valley Fire has issued a press release. The museum has an Albatross that will be used to simulate an aircraft fire with 70 passengers.
- Hangar Improvements – a “D” hangar box (units 80, 81, 88 & 89) on Apron “E” will be painted in mid-May.
- ILS Update – the obstructions to the approaches have been removed, and the FAA is reviewing those changes. There is an FAA grant for \$200,000 for more tree removal, and bids will be issued by early summer.

**F. Airport Badging**

TSA has notified the Airport that all tenants must be badged. AOA badging is currently underway for commercial tenants on the Airport, to be followed by their regular customers and vendors. After those badges are issued all Airport tenants will be notified and badged in groups by hangar/tiedown category, which is expected to take approximately four months.

**ACTION ITEMS**

There were no action items at this time.

**DISCUSSION ITEMS**

**A. Airport Noise Brochure Update**

Stout reported that in response to discussions with the Town of Windsor, the FAA has reviewed and accepted a request for a right-hand approach to runway 14 after the Tower is closed. Stout requested that the Aviation Commission review the current Noise Management Guide for any revisions, as it will be updated for the traffic pattern change.

**B. Tenant Appreciation Day**

Stout informed the Commission that the Concord Airport hosts a barbecue for their tenants and suggested it would be a good idea for STS. After discussion it was the consensus that it would be a good idea, with the event to occur in July and that the Aviation Commission could have a booth.

**NEW BUSINESS**

There was no new business at this time.

**PUBLIC COMMENTS**

There were no public comments at this time.

**COMMISSION COMMENTS**

Smith said that the people involved in aiding the safe landing of the King Air in Florida deserved a lot of credit.

Walters commented on the Strategic Business Plan, page 41 regarding “port of entry” airports, and wondered if that might be an option for Sonoma County Airport.

**ADJOURN**

*Hayssen moved with support from Smith to adjourn. All Ayes. Meeting adjourned at 8:59 a.m.*

Respectfully submitted,

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Jon Stout, CAE, AAE  
Airport Manager